What conditions can waive the placement test requirement?

- If you hold a Bachelor’s, Master’s, or Doctoral degree from an accredited college in the United States.
- If you have passed a college-level English and mathematics course, other than accounting or business math.
- If you have previously taken an Accuplacer exam at another college (within five years).
- If you have taken the SAT examination prior to March 2016 with a score of 530 or above in math and/or 540 or above in Critical Reading (within five years).
- If you have taken the SAT examination since March 2016 with a score of 560 or above in math and/or 540 or above in Critical Reading (within five years).
- If you have math ACT score prior to March 2016 of 23 or higher (within five years). We do not accept the English ACT scores.
- If you have math ACT score since March 2016 of 24 or higher (within five years). We do not accept the English ACT scores.
- If you have TOEFL test scores of 550 or above (paper/pencil version), 213 or above (computerized version) or 80 or above (internet based version) (within two years).
- If you have taken the IELTS examination (academic version) and have a score of 6.5 or above (within two years).
- If you have a college/university degree from a country other than the US, please submit an evaluation from a current member at http://www.naces.org/members.html. You may be required to take the Accuplacer ESL examination.

If any of the above conditions apply, please complete the waiver form online on the Office of Testing Services website www.bergen.edu/testing/forms. Please allow a minimum of 1-2 business days for waiver processing.
DIRECTIONS TO SUBMIT A WAIVER FORM OR SCORE RELEASE FORM

1. GO TO WWW.BERGEN.EDU/TESTING/FORMS.
2. TO SUBMIT DOCUMENTS FOR WAIVER OF THE PLACEMENT TEST CLICK ON WAIVER FORM. TO REQUEST A COPY OF YOUR PLACEMENT TEST SCORES CLICK THE RELEASE TEST SCORES UNDER FORMS.
3. SIGN INTO THE FORM USING YOUR PORTAL USERNAME AND PASSWORD.
4. COMPLETE THE FORM, ATTACH ELECTRONIC COPIES OF YOUR SUPPORTING DOCUMENTS FOR THE WAIVER FORM, AND CLICK NEXT. ELECTRONICALLY SIGN THE FORM AND CLICK SIGN ELECTRONICALLY.
5. YOUR WAIVER OR SCORE RELEASE FORM HAS BEEN SUBMITTED. PLEASE WAIT 1-2 BUSINESS DAYS FOR YOUR REQUEST TO BE PROCESSED. AN E-MAIL WILL BE SENT TO YOUR BCC E-MAIL WHEN YOUR FORM HAS BEEN PROCESSED.
6. STUDENTS WILL ONLY BE NOTIFIED BY MAIL IF THEIR WAIVER REQUEST IS DENIED, OR ACTION IS NEEDED BY THE STUDENT.

*PLEASE DO NOT CALL OR EMAIL TO CHECK THE STATUS OF YOUR WAIVER FORM OR SCORE RELEASE REQUEST. YOU MAY FOLLOW THE STEPS BELOW TO CHECK YOUR PORTAL ACCOUNT FOR TEST SCORES.

DIRECTIONS FOR LOOKING UP TEST SCORES IN WEBADVISOR

1. LOG INTO PORTAL AT: MY.BERGEN.EDU
2. CLICK ON WEBADVISOR FOR STUDENTS
3. CLICK ON ACADEMIC PROFILE FOR STUDENTS
4. CLICK TEST SUMMARY
5. LOOK UNDER PLACEMENT TESTS FOR TEST SCORES
   • PLACEMENT, CHALLENGE, PROFICIENCY SCORES, SAT, ACTM, TOEFL, AND IELTS SCORES ARE LISTED HERE.
   • FOR WAIVER THE STUDENT WILL HAVE PASSING ENGLISH, MATH OR ALGEBRA SCORES.

***PLEASE NOTE: PASSING SCORES FOR ENGLISH 2500, MATH 770, AND ALGEBRA 760.